

Stockdale & Leggo

RENTAL APPLICATION FORM



READY TO APPLY?

/ EACH ADULT RESIDING IN THE PROPERTY IS REQUIRED TO COMPLETE THIS APPLICATION

/ 100 POINTS OF IDENTIFICATION & SUPPORTING DOCUMENTATION MUST BE PHOTOCOPIED AND ATTACHED TO THIS APPLICATION

/ SHOULD YOUR APPLICATION BE SUCCESSFUL YOU WILL BE NOTIFIED IMMEDIATELY

/ PLEASE BE AWARE THAT THE FULL BOND AND FIRST MONTH'S RENT NEEDS TO BE PAID WITHIN 24 HOURS OF SUCCESSFUL APPLICATION

/ PLEASE ALLOW FOR A HALF HOUR APPOINTMENT WITH OUR PROPERTY MANAGER FOR ALL DOCUMENTATION TO BE PROCESSED

/ YOU MUST HAVE INSPECTED THE PROPERTY BOTH INTERNALLY AND EXTERNALLY AND BE SATISFIED THE PROPERTY SUITS YOUR REQUIREMENTS

/ YOU ARE REQUIRED TO READ AND SIGN THE PRIVACY STATEMENT AND AUTHORITY ON THE LAST PAGE OF THIS APPLICATION

/ YOU HAVE SIGHTED THE PROPERTY DECLARATION

IDENTIFICATION & SUPPORTING DOCUMENTS (MINIMUM 100 POINTS)

BIRTH CERTIFICATE	70	PASSPORT	70	DRIVERS LICENCE	40
STUDENT ID CARD WITH PHOTO	40	HEALTH CARE CARD	40	EMPLOYMENT CONFIRMATION / CONTRACT	35
COUNCIL RATES NOTICE	35	PROOF OF AGE CARD	25	MEDICARE CARD	25
UTILITY BILLS (GAS, ELECTRIC, PHONE)	25	CREDIT / BANK CARD	25	CREDIT / BANK STATEMENTS WITH TRANSACTIONS REDACTED	25
VEHICLE REGISTRATION / INSURANCE		PAYSLIPS / CENTRELINK STATEMENTS		PREVIOUS RENTAL HISTORY	

PROPERTY DETAILS

ADDRESS					INSPECTED DATE	
COMMENCE DATE		LEASE TERM		RENT		BOND

APPLICANT DETAILS

FULL NAME					
DATE OF BIRTH			CONTACT NO		
STUDENT ID NO			INSTITUTION		
EMAIL					

EMERGENCY CONTACT (NOT RESIDING WITH YOU)

NAME					
CONTACT NO			RELATIONSHIP TO YOU		

REFERENCES (PERSONAL)

NAME			NAME		
CONTACT NO			CONTACT NO		

PETS (IF APPLICABLE)

TYPE(S)			BREED(S)		
AGE(S)			REGISTERED	YES	NO

ADDITIONAL APPLICANTS / RESIDENTS

NAMES OF OTHER APPLICANTS					
TOTAL NO OF ADULTS			TOTAL NO OF CHILDREN		

RESIDENTIAL BACKGROUND

I AM THE	OWNER	RENTER	LIVING WITH FAMILY / FRIENDS	SHARED ACCOMMODATION
CURRENT ADDRESS				
TIME AT CURRENT ADDRESS		YEARS	MONTHS	
REASON FOR LEAVING				
RENTAL PROVIDER NAME/AGENCY NAME				
CONTACT				
RENT PW / PM		\$		

PREVIOUS ACCOMMODATION HISTORY

I WAS THE	OWNER	RENTER	LIVING WITH FAMILY / FRIENDS	SHARED ACCOMMODATION
PREVIOUS ADDRESS				
TIME AT LAST ADDRESS		YEARS	MONTHS	
REASON FOR LEAVING				
RENTAL PROVIDER NAME/AGENCY NAME				
CONTACT				
RENT PW / PM		\$		

EMPLOYMENT BACKGROUND

TYPE OF EMPLOYMENT	FULL TIME	PART TIME	CASUAL	OTHER
EMPLOYER NAME				
EMPLOYER ADDRESS				
CONTACT NAME			LANDLINE PHONE NO	
INCOME	\$	P/W P/F P/M P/A	TIME EMPLOYED	YEARS MONTHS

PREVIOUS EMPLOYMENT

TYPE OF EMPLOYMENT				
EMPLOYER NAME				
CONTACT NAME			LANDLINE PHONE NO	
INCOME	\$	P/W P/F P/M P/A	TIME EMPLOYED	YEARS MONTHS

IF SELF-EMPLOYED

COMPANY NAME				
ABN				
ACCOUNTANT				
EMAIL				
CONTACT NAME			LANDLINE PHONE NO	

IF YOU RECEIVE CENTRELINK PAYMENTS

TYPE		CRN	
AMOUNT \$ PER FORTNIGHT			

FREE CONNECTION SERVICES



OUR FREE CONNECTION SERVICE TAKES THE STRESS OUT OF ORGANISING THE CONNECTIONS OF ALL YOUR SERVICES AND UTILITIES, WHILST FINDING VALUABLE SAVINGS THROUGH OUR STRONG RELATIONSHIPS WITH OUR SUPPLIERS. PLEASE SELECT WHAT SERVICES YOU WOULD LIKE:



ONCE THE WHOLE HOUSE HAS RECEIVED YOUR APPLICATION WE WILL MAKE ALL REASONABLE EFFORTS TO CONTACT YOU WITHIN 24 HOURS OF THE NEAREST BUSINESS DAY TO IDENTIFY HOW WE CAN HELP.

1. That you accept the The Whole House Terms and Conditions that may be accessed at www.compareconnect.com.au/terms-and-conditions
 2. You authorise and invite The Whole House to contact you by telephone, email, text message, MMS or any other form of communication in order to provide the services requested by you even if your details are registered on the Do Not Call Register.
 3. That The Whole House may share your details with their suppliers and service providers in order to facilitate the connection and/or disconnection of the requested services.
 4. That The Whole House may receive a fee from the suppliers and service providers, part of which may be paid to a referral partner of The Whole House, and you are not entitled to any part of any such fee.
 5. That The Whole House does not accept any liability on behalf of the suppliers and providers.
You further authorise The Whole House to:
 6. Obtain the National Metering Identifier and/or Meter Installation Reference Number of the properties that you are vacating and/or relocating to.
 7. Contact you with future promotions and offers.
- By signing this application form you warrant that you are authorised to make this application and provide the invitation, consents, acknowledgments, authorisations and undertakings set out in this application form on behalf of all of the applicants listed herein.

I WOULD **NOT** LIKE THE WHOLE HOUSE TO CONTACT ME ABOUT THE CONNECTION OF MY UTILITIES

DECLARATION & AUTHORITY

I hereby offer to rent the property from the owner under lease to be prepared by the agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement pursuant to the Residential Tenancies Act 1997.

I acknowledge that this application is subject to the approval of the rental provider/owner. I agree that all information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I acknowledge I have sighted the property declaration statement. I also authorise the agent to obtain personal information from:

- 1 The owner or the agent of my current or previous residence.
- 2 My personal referees and employer/s
- 3 Any record listing or database of defaults by tenants.
- 4 My accountant or Payroll Officer

If I default under a rental agreement, I agree that the agent may disclose details of any such default to the tenancy default database, and to agents/rental providers of properties I may apply for in the future. I am aware that if the information is not provided or I do not consent to the uses of which personal information is put, the agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

I am aware that the agent will use and disclose my personal information in accordance with the Commonwealth Privacy Act 1998 in order to:

- 1 Communicate with the owner and select a tenant.
- 2 Prepare lease/tenancy documents.
- 3 Allow tradespeople or equivalent organisations to contact me.
- 4 Lodge/claim/transfer to/from a Bond Authority.
- 5 Refer to Tribunals/Courts & Statutory Authorities where applicable.
- 6 Complete a credit check with NTD (National Tenancies Database). You may request copies of your records from NTD on 1300 563 826 or www.ntd.net.au to amend or dispute the record.
- 7 Transfer water account details into my name.
- 8 Connect utilities through The Whole House.

SIGNATURE

SIGN HERE	
PRINT NAME	DATE

Statement of Information for Rental Applicants

Residential Tenancies Act 1997 Section 29C

Residential Tenancies Regulations 2021 Regulation 14

A rental provider must include the information below in a residential rental agreement application form.

Information for rental applicants

1. Discrimination is treating, or proposing to treat, someone unfavourably because of a personal attribute. Discrimination is also imposing an unreasonable requirement, condition or practice that disadvantages persons with a personal attribute.
2. In Victoria it is unlawful to discriminate against someone in relation to certain personal attributes. This means that residential rental providers (rental providers) and real estate agents cannot refuse you accommodation or discriminate against you during your tenancy on the basis of personal attributes protected by law. The following is a list of some protected attributes that are sometimes discriminated against in the rental market—
 - age;
 - disability (including physical, sensory, intellectual disability and mental illness);
 - employment activity;
 - expunged homosexual conviction;
 - gender identity;
 - industrial activity (including union activity);
 - marital status;
 - parental status or status as a carer;
 - physical features;
 - political belief or activity;
 - pregnancy or breastfeeding;
 - race;
 - religious belief or activity;
 - lawful sexual activity or sexual orientation;
 - sex or intersex status;
 - association with someone who has these personal attributes.
3. These personal attributes are protected by law and extend to agreements under the Residential Tenancies Act 1997 (the Act). It is against the law for a rental provider or their agent to treat you unfavourably or discriminate against you because of these personal attributes when you are applying for a rental property, occupying a rental property or leaving a rental property.
4. Discrimination on the basis of any of these personal attributes may contravene Victorian laws including the Act, the *Equal Opportunity Act 2010* (the Equal Opportunity Act), and a range of Commonwealth Acts including the Age Discrimination Act 2004, the Disability Discrimination Act 1992, the Racial Discrimination Act 1975 and the Sex Discrimination Act 1984.
5. In some limited circumstances, discrimination may not be unlawful, including accommodation provided for children, shared family accommodation, and student accommodation. For example, a community housing provider who is funded to provide youth housing may positively discriminate to provide accommodation for a young person. For more information, contact the Victorian Equal Opportunity and Human Rights Commission (VEOHRC).
6. **Scenarios and examples of unlawful discrimination in applying for a property**
 - Refusing or not accepting your application because you have children, unless the premises is unsuitable for occupation by children due to its design or location.
 - Processing your application differently to other applicants and not giving your application to the rental provider because you have a disability or because of your race.
 - Offering you the property on different terms by requiring more bond or requiring you to have a guarantor because of your age.

- Refusing to provide accommodation because you have an assistance dog.

7. Scenarios and examples of unlawful discrimination when occupying or leaving a property

- Refusing to agree to you assigning your lease to someone else because of that person's personal attributes.
- Refusing to allow you to make reasonable alterations or modifications to the property to meet your needs if you have a disability.
- Extending or renewing your agreement on less favourable terms than your original agreement based on your protected attributes (e.g. due to a disability).
- Issuing you with a notice to vacate based on your protected attributes.

The examples listed and similar actions could contravene the Act, the Equal Opportunity Act, or the Commonwealth Acts.

Getting help

8. If a rental provider or a real estate agent has unlawfully discriminated against you and you have suffered loss as a result, you may apply to VCAT for an order for compensation under section 210AA of the Act. VCAT may be contacted online at vcat.vic.gov.au/ or by calling 1300 018 228.
9. If you would like advice about unlawful discrimination in relation to an application to rent or an existing agreement you may call Victoria Legal Aid on 1300 792 387.
10. If you feel you have been unlawfully discriminated against when applying to rent, or once you have occupied a property, you or someone on your behalf may make a complaint to VEOHRC at humanrightscommission.vic.gov.au/ or by calling 1300 292 153.

For further information visit the renting section of the Consumer Affairs Victoria website at www.consumer.vic.gov.au/renting or call 1300 55 81 81.

Help or further information

For further information, visit the Renting section – Consumer Affairs Victoria website at www.consumer.vic.gov.au/renting or call Consumer Affairs Victoria on **1300 55 81 81**.

Telephone interpreter service

If you have difficulty understanding English, contact the Translating and Interpreting Service (TIS) on 131 450 (for the cost of a local call) and ask to be put through to an Information Officer at Consumer Affairs Victoria on 1300 55 81 81.

Arabic

إذا كان لديك صعوبة في فهم اللغة الإنكليزية، اتصل بخدمة الترجمة التحريرية والشفوية (TIS) على الرقم 131 450 (بكلفة مكالمة محلية) واطلب أن يوصلوك بموظف معلومات في دائرة شؤون المستهلك في فكتوريا على الرقم 1300 55 81 81.

Turkish İngilizce anlamakta güçlük çekiyorsanız, 131 450'den (şehir içi konuşma ücretine) Yazılı ve Sözlü Tercümanlık Servisini (TIS) arayarak 1300 55 81 81 numaralı telefondan Victoria Tüketici İşleri'ni aramalarını ve size bir Danışma Memuru ile görüşmelerini isteyiniz.

Vietnamese Nếu quý vị không hiểu tiếng Anh, xin liên lạc với Dịch Vụ Thông Phiên Dịch (TIS) qua số 131 450 (với giá biểu của cú gọi địa phương) và yêu cầu được nối đường dây tới một Nhân Viên Thông Tin tại Bộ Tiêu Thụ Sự Vụ Victoria (Consumer Affairs Victoria) qua số 1300 55 81 81.

Somali Haddii aad dhibaato ku qabto fahmida Ingiriiska, La xiriir Adeega Tarjumida iyo Afcelinta (TIS) telefoonka 131 450 (qiimaha meesha aad joogto) weydiisuna in lagugu xiro Sarkaalka Macluumaadka ee Arrimaha Macmiilaha
Fiktooriya tel: 1300 55 81 81.

Chinese 如果您聽不大懂英語，請打電話給口譯和筆譯服務處，電話：131 450（祇花費一個普通電話費），讓他們幫您接通維多利亞消費者事務處（Consumer Affairs Victoria）的信息官員，電話：1300 55 81 81。

Serbian Ako vam je teško da razumete engleski, nazovite Službu prevodilaца и тумача (Translating and Interpreting Service – TIS) на 131 450 (по цену локалног позива) и замолите их да вас повежу са Службеником за информације (Information Officer) у Викторијској Служби за потрошачка питања (Consumer Affairs Victoria) на 1300 55 81 81.

Amharic በአንገሊዝኛ ቋንቋ ለመረዳት ችግር ካለብዎ የአስተርጓሚ አገልግሎትን (TIS) በስልክ ቁጥር 131 450 (በአካባቢ ስልክ ጥሪ ሂሳብ) በመደወል ለቪክቶሪያ ደንበኞች ጉዳይ ቢሮ በስልክ ቁጥር 1300 55 81 81 ደውሎ ከመረጃ አቅራቢ ሠራተኛ ጋር እንዲያገናኙዎት መጠየቅ።

Dari

اگر شما مشکل دانستن زبان انگلیسی دارید، با اداره خدمات ترجمانی تحریری و شفاهی (TIS) به شماره 131 450 به قیمت مخابره محلی تماس بگیرید و بخواهید که شما را به کارمند معلومات دفتر امور مهاجرین ویکتوریا به شماره 1300 55 81 81 ارتباط دهد.

Croatian Ako nerazumijete dovoljno engleski, nazovite Službu tumača i prevoditelja (TIS) na 131 450 (po cijeni mjesnog poziva) i zamolite da vas spoje s djelatnikom za obavijesti u Consumer Affairs Victoria na 1300 55 81 81.

Greek Αν έχετε δυσκολίες στην κατανόηση της αγγλικής γλώσσας, επικοινωνήστε με την Υπηρεσία Μετάφρασης και Διερμηνείας (TIS) στο 131 450 (με το κόστος μιας τοπικής κλήσης) και ζητήστε να σας συνδέσουν με έναν Υπάλληλο Πληροφοριών στην Υπηρεσία Προστασίας Καταναλωτών Βικτώριας (Consumer Affairs Victoria) στον αριθμό 1300 55 81 81.

Italian Se avete difficoltà a comprendere l'inglese, contattate il servizio interpreti e traduttori, cioè il Translating and Interpreting Service (TIS) al 131 450 (per il costo di una chiamata locale), e chiedete di essere messi in comunicazione con un operatore addetto alle informazioni del dipartimento "Consumer Affairs Victoria" al numero 1300 55 81 81.